

Montgomery High School Counseling Office

1250 Hahman Drive - Santa Rosa, CA 95405
Telephone (707) 528-5503 Fax (707) 528-5504
pserna@srcs.k12.ca.us

Student Name as it was in High School

DOB

Graduation Year

MHS ID #

Phone Number

_____ Official Transcript or _____ Unofficial Transcript

If you live out of town/state mailing information is required

Mail to _____

Or fax ...

Fax to _____

To all former students there is a \$2.00 fee per transcript after the 2nd transcript.

Please print, fill out form, fax, email or mail request

Official transcripts must be mailed

Your request will be processed within 48 hours

If you have any questions please feel free to call me at (707) 528-5503